

KAKE 2026

International Conference on Knowledge Access to Knowledge Equity:

Libraries' Contribution to a Sustainable Nation (Viksit Bharat)

29–31 October 2026

AUTHOR SUBMISSION GUIDELINES

Paper management / conference information: <https://www.kake26.in>

Organised by Ananda Rangapillai Library, Pondicherry University

In collaboration with SALIS, Chennai

This guide explains the author-side submission workflow. Menu availability may vary according to the submission schedule configured by the Conference Chair.

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Important: Authors should use only the Authors section. Reviewer / Program Committee / Chair sign-in areas are reserved for authorised conference personnel.

A. Paper Submission

Important access note: Do not sign in under Review & Program Committees or Chair unless you have been formally appointed to those roles. If an author menu item is unavailable, the option may have been closed by the Conference Chair.

- 1. Select “Make Submission”.** From the Authors section of the paper submission page, choose Make Submission.
- 2. Provide consent.** Tick the consent checkbox, where displayed, to confirm the permitted collection and use of the submitted personal information.
- 3. Enter the paper title.** Type the complete title exactly as it should appear in conference records.
- 4. Enter author details.** Provide the name, affiliation/organisation, country and a valid e-mail address for every author. If additional author fields are needed, use Add Author.
- 5. Select the Contact Author.** When there is more than one author, choose the corresponding/contact author and provide alternate contact details if requested.
- 6. Select the Topic Area.** Choose the KAKE 2026 theme/topic area that best matches the paper.
- 7. Enter keywords and abstract.** Provide appropriate keywords and paste the abstract in the designated field.
- 8. Create a submission password.** Use an easy-to-remember but secure password. You will need the Submission ID and password to edit, upload, view, withdraw or check status later.
- 9. Add comments, if required.** Use the Comments field only for additional information that the Conference Chair should know.
- 10. Submit the form.** Review all entries carefully and click Make Submission once.
- 11. Save your Submission ID.** After successful submission, the system will display a confirmation and normally send the submission details to the e-mail address provided. Keep your Submission ID and password safely.

AUTHORS

- Make Submission
- Edit Submission
- Upload File
- View File
- Withdraw Submission
- Check Status

Submission Confirmation

A successful submission confirmation should contain the essential record of your submission. Keep a copy for future reference.

Record item	What to verify
Submission ID	Confirm that the displayed information is correct and complete.
Consent confirmation	Confirm that the displayed information is correct and complete.
Paper Title	Confirm that the displayed information is correct and complete.
Author name(s)	Confirm that the displayed information is correct and complete.
Organisation/Affiliation	Confirm that the displayed information is correct and complete.
Country	Confirm that the displayed information is correct and complete.
E-mail address	Confirm that the displayed information is correct and complete.
Contact Author	Confirm that the displayed information is correct and complete.
Topic Area(s)	Confirm that the displayed information is correct and complete.
Keywords	Confirm that the displayed information is correct and complete.
Abstract	Confirm that the displayed information is correct and complete.
Comments (if any)	Confirm that the displayed information is correct and complete.

Important: If KAKE 2026 requires a full paper file in addition to the online submission form, complete the Upload File step immediately after making the submission.

The screenshot shows a web browser window with the URL <https://www.kake26.in/openconf/author/submit.php>. The form is titled "Consent" and includes a checkbox for consent to the collection and use of personal information. Below this is the "General Information" section with a "Submission Title" field. The "Author(s)" section allows for up to three authors, each with fields for First/Given Name, Last/Family Name, Organization, Country (dropdown), and Email. There is an "Add Author" link and a "Contact Author" dropdown at the bottom.

B. Edit Submission

Use Edit Submission when you need to correct or update information already submitted.

1. Select “Edit Submission” from the Authors section.
2. Enter your Submission ID and submission password.
3. Make the required corrections or amendments.
4. Save/submit the updated record according to the system prompt.

PLEASE DO NOT CREATE A NEW SUBMISSION only to correct an existing paper. Use Edit Submission so that the same Submission ID is retained.

You may also use Edit Submission when amendments are requested after review, provided the editing option remains open.

OpenConf Peer Review and Submission Management System

[OpenConf Home](#) [Privacy Policy](#) [Email Chair](#)

Edit Submission

Submission ID: (forgot ID?)

Password: (forgot password?)

[Edit Submission](#)

There is a 2 hour limit to complete updates

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C. Upload File

After making a submission, upload the required manuscript through the Upload File menu when file upload is enabled for KAKE 2026.

1. Enter your Submission ID and password.
2. Click Choose File and select the manuscript from your computer.
3. Select the correct file format from the drop-down menu, if the system asks for it.
4. Click Upload File.
5. Confirm that the upload has completed successfully.

OpenConf Peer Review and Submission Management System
[OpenConf Home](#) | [Privacy Policy](#) | [Email Chair](#)

Upload File

Submission ID: (forgot ID?)

Password: (forgot password?)

File: No file chosen Format: Microsoft Word (.doc) ▼
Microsoft Word (.doc)
Microsoft Word (.docx)

File size limit is 32MB.

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D. View File

Use View File to confirm that the correct manuscript has been uploaded and is accessible in the system. Enter your Submission ID and password when prompted.

Recommended: Open or download the displayed file and verify that it is the final intended version before the submission deadline.

E. Withdraw Submission

Use Withdraw Submission only when you intend to remove the paper from consideration for KAKE 2026.

1. Select Withdraw Submission from the Authors section.
2. Enter your Submission ID and password.
3. Follow the confirmation prompt carefully before finalising the withdrawal.

Caution: Withdrawal may be irreversible depending on the conference system settings. Do not use this option merely to replace a file; use Edit Submission or Upload File instead.

F. Check Submission Status

Use Check Status to view the current status of your submission, such as submitted, under review, revision requested, accepted or other status labels configured by the conference.

1. Select Check Status.
2. Enter your Submission ID and password.
3. Review the status message and any instructions shown by the conference system.

The screenshot shows a web browser window with the URL <https://www.kake26.in/openconf/author/status.php>. The page features a large banner for the "International Conference on Knowledge Access to Knowledge Equity: Libraries' Contribution to a Sustainable Nation (Viksit Bharat) (KAKE 2026)" held from October 29 to 31, 2026. The banner includes logos for Pondicherry University and NAAC A+ accreditation, and mentions the organizing institution, Ananda Rangapillai Library, and the collaborating organization, Society for the Advancement of Library and Information Science, Chennai.

Below the banner, the page is titled "OpenConf Peer Review and Submission Management System" and includes links for "OpenConf Home", "Privacy Policy", and "Email Chair". The main section is titled "Check Status" and contains a form with the following fields:

- Submission ID:** A text input field with a "(forgot ID?)" link.
- Password:** A text input field with a "(forgot password?)" link.
- Check Status:** A blue button.

At the bottom of the page, it states "Powered by OpenConf®" and "Copyright ©2002-2025 Zakon Group LLC".

Forgot Submission ID

If you forget your Submission ID, use the Forgot ID link and enter the same e-mail address that was used for the original paper submission. If the e-mail address matches the submission record, the system may send the Submission ID to that address.

Forgot Password

If you forget your password, use the Forgot Password link and provide the requested Submission ID and e-mail address. Follow the system instructions to recover or reset access.

If you no longer have access to the e-mail address used for submission, contact the KAKE 2026 Conference Secretariat through the official conference website for assistance.

KAKE 2026

29–31 October 2026 | Pondicherry University, Puducherry

Conference website: <https://www.kake26.in>